

**DESHBANDHU COLLEGE
UNIVERSITY OF DELHI
KALKAJI, NEW DELHI-110019**

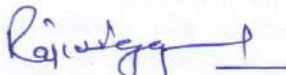
NOTICE INVITING TENDER

1. Sealed bids are invited from Event Management Firm/Company on two bid system to organize our Cultural Event i.e. SABRANG 2022. The sealed tender super-scribed as "Sealed Tender for SABRANG 2022" along with technical and financial bid separate envelope must reach the office in the name of The Principal, Deshbandhu College, Kalkaji, New Delhi - 110019.
2. Schedule for SABRANG 2022 is as under:

	Date
Publication Date	15.02.2022
Bid Submission Start Date	15.02.2022
Bid Submission End Date	28.02.2022 UPTO 12:00 Noon
Bid Opening Date	28.02.2022 At 12:30 PM

3. Bid Submission: Separate envelopes should be used for Technical and Financial Bids and indication to that effect may please be super-scribed on the envelopes.
4. Tenders/Contractors are advised to follow the following Technical Conditions: -

Tender fee of Rs.1000/- (Non-Refundable) and Earnest Money of Rs. 20,000/- (Refundable without interest) is to be deposited along with the Technical bid by Demand Draft in the favor of Principal, Deshbandhu College.


PRINCIPAL

KINDLY NOTE: -

- A. Demand draft of earnest money and tender fees should be attached with the technical bid only.
- B. Only the firms having credential of organizing event of colleges or stage shows will be selected. The Firm should submit valid PAN/GST and other required registrations.
- C. The firms must have minimum work experience in three DU colleges and overall experience of at least five colleges in last ten years.
- D. The firms shall provide a set of detailed working of Sabrang, 2022 at Deshbandhu College with the Technical specifications and acceptance thereof (Annexure-1 of the tender).
- E. The firms must provide experience certificate of last three years in table form along with proof.
- F. The firm must have annual turnover for Rs. 50 Lakhs during immediate last three years.
- G. An undertaking (Self-Certificate) that the agency hasn't been blacklisted by the Central/State/UT Government institution and there has been no litigation with any government department.
- H. Undertaking that no near relative in the college. If found at the earlier stage the EMD may be forfeited or the tender may be cancelled.
- I. Financial standing through latest I.T.R, Annual report (balance sheet and profit & Loss account) of last financial 3 years (duly signed and stamped by the Chartered Accountant).
- J. Acceptance of other terms and conditions.
- K. Any proof for the successful completion of each work should be submitted.
- L. **The qualifying vendors will need to make a presentation of approximately Five minutes before the committee at 2:00 PM on 28.02.2022 in the college committee room.**

OTHER TERMS AND CONDITIONS: -

1. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The institute at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
2. The institute also reserves the right of splitting the items within two or more contractors for placement of order.
3. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection s.
4. Payment terms: - Payment will be made in the following way:
 - 20% after signing of MOU
 - 70% on second day of the event, and
 - 10% after 2 days of successful organization of SABRANG 2022.
5. The bidder shall remain valid for acceptance for a period of 45 days from the date of signing of the MOU.
6. The bidder shall quote price separately for each part as specified in Financial Bid.
7. The payment will be made to the Firm only on the Bank Account registered in their name maintained in India by way of NEFT/ RTGS/ DD after deducting the TDS as applicable.
8. The quoted price shall be INCLUSIVE of GST and all other taxes (if applicable).

Technical Bid

Events:

Inauguration	Madhurya
Alpana	Inaayat
Comitoons	Chitrakala
Vaaditra	Jash-n-theatre
Encuesta	Audaz
Sanskrit Uccharan	Nazaakat
Antar drishti	Mr. ans Ms. Sabrang
Sharp Shooter	Cosmic Showdown
Dialecticians	Solo Dance
Symphony	Ruhaaniyat
Dhwanify	

All the items given below for the above events are required for two days i.e. 9-10 March 2022 in exact specifications

SOUND & LIGHTING MAIN-STAGE

Frontend

- Line Array-12 (Rcf HDL /Jbl vertec 4889 / Dnb / Adamson)
- Base-8 (Rcf/Jbl)
- Monitor-6(L-ACOUSTICS or similar)
- Side fill- 4 (JBL/Rcf or Similar)
- In Ear Monitor synhesser (4-6)
- DI Units (6)
- Podium Mic 2
- Corded mic kit – 12
- Mic stands 12
- Cordless mic kit (Shure) – 2
- Drum mic kit Shure
- Drum Kit (Pearl / Tama)
- Guitar amp Haartke / Marshall / Fender
- Bass amp (Peavey / Fender / Haartke)
- Keyboard amp (Roland Kc 500)
- Pioneer (Nexus 2)
- DJM 900 NEXUS
- Sharpie (10 R) light-10
- Pointies 2
- Spots – 16
- RGBW Wash 12

- 4 eyed Molefays 1kw each- 4
- Kit box levitates (4-8)
- Totem truss with spider legs for safety 12-18"- 4
- Lateral aluminium beams 12" - 4
- Smog machine

Backend

- Digital mixer 24 channel –Soundcraft / Venue SC48 / Digico / Allen Health
- Gate compressor
- Effect rack
- All leads
- Crossovers (3)
- Digital light controller (Avolite Tiger Touch 2/ Pearl AVL Pro)
- Dimmer Packs
- Sound engineer
- Light engineer
- 4 clearcoms

AUDITORIUM

- Sound Top 4 (Ref / Jbl)
- Monitor-4(L-ACOUSTICS or similar)
- Corded mic kit – 6
- Mic stands 6
- Cordless mic kit (Shure) – 2
- Digital mixer 18 channel – Soundcraft / Venue SC48 / Digico / Allen Health
- Effect rack
- All leads
- Sound engineer

BCR

- Setup for drama acts with LED lights

STAGE FABRICATION

- Stage fabrication and masking (theme colours drapes, Bengali chunnat work fascia) -(60ft x 45ft)
- Extended ramp-16ft x 8 ft
- Thick Cut flowers border on complete fascia
- Carpet on stage
- Stage covering with theme colour drapes, Bengali chunnat work
- Backdrop framing and masking with flex
- LED WALL (20*10) on final day
- Side wings framing, , masking, deigning printing (10*10) – 2PC
- Flowers decoration in auditorium
- Draping in auditorium
- Draping in BCR
- Flowers decoration in BCR
- Mojo barricading layering 150 rft

BACKDROP & PRINTING

- 20 BY 10 - 1 Main backdrop
- 10 BY 10 -2 side wings with framing and printing
- LED Wall (screen) on final day 20x10
- Information board at entry 8ft x 8ft
- 500 certificates
- 25 booklets printing, E-posters designing
- Volunteer cards 200

CAMERA & BROADCASTING

- 1 SET OF Videography
- 1 SET OF Photography
- 1 SET OF Sound output
- 1 SET OF Video OUTPUT
- 1 SET OF Live broadcasting with sound and video card
- Sets of broadcasting for ZOOM, Facebook, YouTube

TENTING & SITTING

- 50 sofas-vip (100 people seating counted)
- Green rooms-2 (10ft x 10ft) with tables and chairs, lights
- VIP tables 6
- Chairs with cover-300
- Pedestal Fans -10
- Carpeting under sofa
- Drapes on sides in college campus near entry, garden area, main stage entry area
- Setup for exhibition at front lawn near entry
- Drapes on main gate
- Photobooth for College Branding
- Upto 10 stalls with 20 tables

CEREMONY EFFECTS

- Electric confetti on inauguration – 10
- Electric confetti on event conclusion – 10
- Electric sparkle on inauguration – 10
- Electric sparkle on event conclusion – 10
- Low fog during various events

GENSET SILENT -125 KV

Artist

Complementary Band and DJ

- Samaveda
- Sahar
- Vivaan

(On the Company's Letter Head)

FINANCIAL BID UNDERTAKING

From: (Full name and address of the Bidder)

To,

Dear Sir/Madam,

I submit the Price Bid for **SABRANG 2022 at Deshbandhu College** and related activities as envisaged in the Bid document.

I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

I offer to work at the rates as indicated in the Financial Bid, (Annexure -2) inclusive of all applicable taxes.

I hereby declare that price quoted in the Financial Bid are of the **SABRANG 2022 at DESHBANHU COLLEGE** as specified in the Technical Bid meeting all the specifications and parameters of Technical Specifications as given in the Tender Document.

Yours faithfully,

Signature of Authorized Representative

Financial Bid
(On the Firm/Company Letter Head)

SOUND & LIGHTING
MAIN-STAGE

Specifications **Amount**

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Artist:

Complementary Band and DJ

- Samaveda
- Sahar
- Vivaan

Terms and conditions:

1. The rates shall be quoted in Indian Rupees only.
2. The rates will be inclusive of all taxes, fee, levies, etc. and any revision in the statutory taxes, fees, etc.
3. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
4. Refreshments, Boarding, Lodging & Transportation of Artist/Band/DJ and other related expenses will be the responsibility of the Bidder.
5. The quoted rates shall remain same throughout the tenure of the contract and no revision is permissible for any reason.

Authorized Signatory

(Signature of Authorized Person)

CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH TECHNICAL AND FINANCIAL BID

Bidder is required to fill-up this checklist and enclose along with the envelope containing the Technical Bid

SL	Item Description	Yes/No	Bid Reference
1	Tender Fee Demand Draft Details		
2	Earnest Money Demand Draft Details		
3	Tender Acceptance Letter		
4	Letter of Authorized to be submit bid		
5	Duly authenticated proof of items mentioned in the Technical Conditions Point 4 (8) to (K) of Tender Document		
6	Financial Bid Undertaking		
7	Financial Bid		